

GOVERNMENT OF HIMACHAL PRADESH  
DEPARTMENT OF HIGHER EDUCATION

No. Shiksha-II-Chha(1)-1/2003 Dated Shimla-171002, the

4-01-2010

NOTIFICATION

The Governor Himachal Pradesh is pleased to frame and notify the Policy on evaluation of results of various classes i.e. 8<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> of Government, Government aided & Private Educational Institutions examinations of which are conducted by the HP Board of School Education Dharamshala as under :-

1. ANALYSIS OF THE RESULT:-

(i) After declaration of annual result of each class by the H.P. Board of School Education, an analysis of the results will be carried within one month as follows :

- a. The middle school result will be analysed by the SSA for the State, District and Block level.
- b. Matric, Plus I and Plus II results of various Board Classes will be analysed by the SCERT for the State and Districts.
- c. Every school will analyse the results of various Board Classes.

The data will be provided by the HPBOSE on required format:

(ii) The analysis of result referred to above will take into account:-

- a. The overall pass percentage;
- b. Percentage of students scoring more than 60% marks against total number of students appeared;
- c. Number of students who are in top 500;
- d. Number of students in top 50
- e. % of students who scored third Division.

The H.P. Board of School Education will supply such data to the Directors of Higher, Elementary Education and Principal SCERT.

2 Publicity:

- i. H.P. Board of School Education will issue a Press Release showing the list of the top 100 schools with pass percentage in Middle, High, 10+1 & 10+2 including list of all schools showing 100% results.
- ii. Director of Higher Education will also issue a press release of best 100 schools whose average results is best in all the Board Classes.
- iii. The Directors of Higher Education and Elementary Education will also issue Press Release indicating names of 100 schools whose result in last three years in each class is the best.
- iv. The Director of Higher Education will also issue a Press Release indicating names of 100 schools whose average results in all Board classes in last three years is the best.
- v. The Directors of Higher Education and Elementary Education will identify 100 teachers whose result in last 5 years is the best and publicise their names.

3. Meeting on poor results:

- i. Within 30 days of the declaration of result of each Board class, the Deputy Directors of Higher Education and Elementary Education shall hold a meeting with Heads of all the schools within the district whose result in zero or less than 25 percent. In the meeting, representatives from Directorate, SSA, SCERT, CTE and DIET be also called, and for each school they will identify the reasons for poor result including the staff responsible.
- ii. Within 30 days a meeting held by the Deputy Directors of Education a warning letter will be issued to all teachers whose results are Zero or less than 25 percent, by the Directors of Higher/Elementary Education provided the teachers had taught for minimum of nine months in an academic year.

4. Minimum requirement for entries in (Annual Confidential Reports) ACRs will be as follows:

- a. The entry of Outstanding in ACR can be made only when the average result of all Board classes is not less than 75%.
- b. The entry of Very Good would require at least result/average result of 65% in Board Classes.

- c. If the result is below 25% the entry in ACR will be poor and a warning will be issued to the concerned teachers and in the next year, if again the result is below 25% a penalty of withholding one increment without cumulative effect will be considered on the recommendation of concerned Head of institution through the DDHE/DDEE.
  - d. If the result of the school in two of the Board classes viz. middle, High, 10+1 & 10+2 is below 25% in a year, the entry in ACR will be poor and warning will be issued to the Principal/Headmaster provided number of students in a class is either ten or more than ten and tenure of head is nine or more than nine months in a year. If it is repeated next year a penalty of withholding one increment with cumulative effect will be considered on the recommendation of concerned DDHE/DDEE.
5. (i) ACRs / Annual Performance Reports of all teachers, including the contract / Para Teachers are to be maintained. The Annual Performance Report of Contract/ Para Teachers will be maintained by Head of institution and for retention of a Contract/ Para teacher, it is necessary that the result must not be below 35% alongwith a overall good conduct.
- (ii) The schools will maintain record of the results of all classes in all the mid-term examinations as well as that of final exams. The head of institution shall ensure that the results are shared with the parents by sending a report card to them after the end of each quarter.
6. Grading of schools will be carried out as follows:
- a. If the average result of a school in 12<sup>th</sup>, 11<sup>th</sup>, 10<sup>th</sup> and 8<sup>th</sup> class (as applicable) is more than 80%, the school should be placed in grade A. If in subsequent years also the result is more than 80%, it should be grade A1+, A2+, A3+ and so on.
  - b. If the average result of a school in 12<sup>th</sup>, 11<sup>th</sup>, 10<sup>th</sup> and 8<sup>th</sup> class is between 60% and 80%, the school should be placed in grade B. If in subsequent years also the result is within same percentage it should be given a grade B1+, B2+ and so on.
  - c. If the average result of a school in 12<sup>th</sup>, 11<sup>th</sup>, 10<sup>th</sup> and 8<sup>th</sup> class is more than 40%, but less than 60%, the school should be placed in grade C. If in subsequent years also the result is within same percentage it should be given a grade C1+,C2+ and so on.

- d. If the average result of a schools in 12<sup>th</sup>, 11<sup>th</sup>, 10<sup>th</sup> and 8<sup>th</sup> class is less than or equal to 40%, the school shall be placed in grade D. For every subsequent year when the result goes below or equal to 40%, the school will be graded as D1-, D2- and so on.

This grading system shall be introduced retrospectively from the academic year 2005-2006 and grading circular will be issued by the Deputy Director concerned each year.

7. All schools will introduce measures required to ensure that there is no copying
8. Appreciation letter will be issued to all teachers and schools whose result is 100%.
9. As a motivation to the students who score better, Educational Tours of top 100 student's of each Board Class alongwith the selected teachers will be organized.
10. All the heads of schools will hold meeting with failed student's alongwith their parents in first month of academic session for counseling by a term of teachers.
11. Notwithstanding anything in the transfer policy, if the result of a teacher including the Principal/Head of Institution is below 25% and teacher has taught the board classes for minimum of 9 months or stay of the Principal/Head of Institution is also minimum of 9 months, he/she can be transferred from that school.
12. Each school will maintain and display Board showing the result of Board classes since 2005-2006 academic session indicating therein the details of total candidates appeared, total candidates passed, percentage of candidates scoring 60% or above marks and percentage of candidates securing less than 45% marks.

By Order

Principal Secretary (Edu.) to the  
Government of Himachal Pradesh.

DIRECTORATE OF HIGHER EDUCATION  
HIMACHAL PRADESH

(GENERAL BRANCH)

Endst. No.EDN-H(21)B(15)-7/2005-V-Results. Dated, Shimla-171001, the Jan.2010.

Copy forwarded to:-

1. The Principal Secretary (Edu.) to the Govt. of Himachal Pradesh Shimla-171002.
2. All the Branch Officers, Directorate of Higher Education H.P. Shimla-171001 for information and to take strict compliance in the matter.
3. The Secretary, HP Board of School Education Dharamshala, (Kangra) for information and necessary action please.
4. All the Deputy Directors of Higher Education in Himachal Pradesh for information and necessary action in the matter.
5. The Principal, S.C.E.R.T. Distt. Solan for information and necessary action please.
6. All the Principals / Headmasters, Govt. Sr. Sec. / High Schools in Himachal Pradesh for information and to take strict compliance.

*Sd/-*

Director of Higher Education  
Himachal Pradesh.