

URGENT/TIME BOUND
Personal Attention

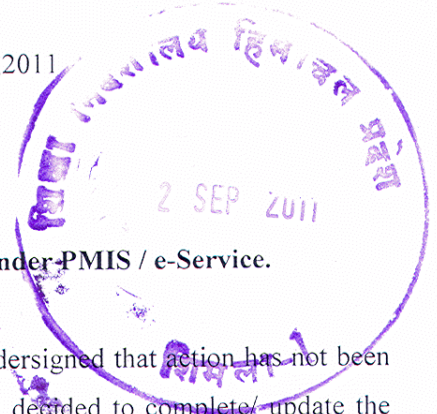
No.EDN-H(8) PMIS/2011
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla-1

Sept,2011

To

All the Principals
Govt.Degree/ Skt.Colleges
Himachal Pradesh



Subject: Regarding completion of service books under PMIS / e-Service.

Memo:

It has been brought to the notice of the undersigned that action has not been taken by the Principals of the colleges in which Govt. of H.P. had decided to complete/ update the service books of the all employees of the State under e-Services System by entering transfer, promotion, confirmation , PIC, relieving/ joining and service verification etc.

It has been decided that service books of all the employees working under your control should be updated by in corporating all such entries under e-Services System within a fortnight and completion report/ certificate be sent to this Directorate so that Govt. may be apprised accordingly. For any lapse on your part you will be held responsible/ answerable . It is further decided that if the facility of e-Services System/ PMIS is not available in newly opened colleges, they may be permitted to do this work by deputing well conversant dealing hand to nearby college/ Dy.Director office where this facility is in available. This letter is available on the website www.edu.hp.org of this Directorate. www.education.hp.org

This may be treated as most urgent and be completed within time bound manner.

Director of Higher Education
Himachal Pradesh


Endst.NO.Even

Dated: Shimla-1

Sept,2011

Copy for information to:-

1. The PS, Director of Higher Education, H.P.
2. The Technical Officer, IT Cell, with the direction that this letter may be uploaded on the website of this Directorate and also send the message to all the Principals / Dy. Director of Higher Education in HP, accordingly.
3. Dy. Director of Higher Education in Himachal Pradesh.
4. Guard File.


Director of Higher Education
Himachal Pradesh