

2. Hardware/software status during the month:

Sr. No.	Name of Hardware/ Equipment	Details of Complaint, if any	Date of lodging the complaint	Rectification date	Downtime (As per tender clause)	Total Penalty imposed, if any

3. Items/ consumables supplied during the month:

S. No.	Name of the Item	Quantity supplied		Name of the Item	Quantity supplied
1	A4 paper reams		4.	Cartridge Refill	
2	DVD-RW		5.	Any other items i.e. Remote batteries	
3	New Cartridge				

4. Total no. of registers supplied till date:

5. Quarterly refresher conducted (Yes/No):

6. Benefits/problems faced:

Difficulties faced in using content	
Difficulties faced in accessing internet	
Benefits of using Multimedia Content	
Internet usage report	
Benefits of using internet	

7. Total No. of students benefitted under ICT@School Scheme:

Sr. No.	Class	No. of students benefitted								
		Boys				Girls				Total
		SC	ST	OBC	Gen	SC	ST	OBC	Gen	
1.	9 th									
2.	10 th									
3.	10+1									
4.	10+2									
	Total									

8. Detailed comments, if any

Note: In case of any false information submitted, the Head of Institution will be solely responsible and liable for disciplinary action as per govt. norms. Besides, strict action will be taken against the company/service provider concerned as warranted in terms of agreement.

**Sign. of Principal
(with date & stamp)**

**Sign. of CC & SPO
For M/s HCL Infosystems Ltd.**