

**No.EDN-H (5) C (7)-90/97-  
Directorate of Higher Education  
Himachal Pradesh**

**Dated: Shimla-171001, the 13<sup>th</sup> Oct, 2011.**

**OFFICE ORDER**

In pursuance of Notification No. Fin-C-A-(3)1/98, dated 29<sup>th</sup> September, 1999 from the F.C.-Cum-Secretary (Finance) to the Government of Himachal Pradesh and in supersession of this Directorate letter of even number dated: 04.02.2001, 26.7.2006 and 22.1.2008, the officers mentioned below are hereby authorized to function as Head of Department under Rules 12(2) & 15 of General Provident Fund (Central Services) Rules, 1960 in respect of the staff mentioned against each:-

| <b>Sr. No.</b> | <b>Name of officer</b>  | <b>Staff in respect of whom power would be exercised.</b>   |
|----------------|---|---|
| 1.             | Joint Controller (F&A)<br>Directorate of Higher Education<br>HP Shimla.   | Officers/Officials working in the Directorate of Higher Education, all Deputy Directors of the Districts/ Principals of Govt. Colleges/Sanskrit Colleges/GCTE/SCERT Solan. Chief Librarian, CSL Solan & Librarian State Library. Shimla |
| 2.             | i) NCC Group Commander HP Shimla,<br><br>ii) Commanding Officers/Officers Commanding , NCC Bn. & Coy.   | i) The HP Edu Deptt staff working in NCC Group HQs.<br><br>ii) HP Edu. Deptt Staff working in their respective NCC Bns/ Coys  |
| 3.             | Principals of Govt. Skt Colleges,   | The staff working under their administrative control.   |
| 4.             | Principals of Govt. Degree Colleges.  | The staff working under their administrative control in the college and in the District/ Public Library concerned.  |
| 5.             | Principal GCTE Dharmashala & Principal SCERT Solan  | The staff working under his administrative control  |
| 6.             | i) Deputy Directors of (Higher Education) of District concerned,<br><br>ii) Chief Librarian - CSL Solan, Librarian - State Library Shimla, Principals of Government Senior Secondary Schools and Head Masters of Government High Schools. | i) The staff working in their District HQ office(s) and all the Principals/HMs of GSSSs/GHSs, & & the Dy.DEOs in their Distts.<br><br>ii) The staff working under their administrative control in r/o whom they are DDOs.               |

All these Sanctioning Authorities will be responsible for proper adherence of the rules and in the cases of negative/minus withdrawal/balance, they will be held responsible for such lapse and these will be termed as temporary embezzlement inviting both Departmental as well as criminal action. In order to avoid the occurrence of negative/minus withdrawal/balances from the GPF Accounts of the subscribers, the detail of each advance/withdrawal sanctioned to an employee should be recorded invariably in the original annual statement and advance/withdrawal shall be sanctioned on submission of original GPF statement only.

These orders will come into force with immediate effect.

  
Director of Higher Education  
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001, the 13<sup>th</sup> Oct, 2011

Copy forwarded for information and necessary action to:-

1. The Principal Secretary (Finance) to the Govt. of H.P., Shimla-
2. The Principal Secretary (Education) to the Govt. H.P., Shimla-2.
3. The Accountant General,(Audit) & (A&E), H.P., Shimla-3 .
4. The Additional Director of Hr. Education (A)/College, Directorate of Hr.Education, Shimla-171001.
5. All the Joint Directors, Directorate of Hr. Education, H.P.Shimla-1.
6. All the Principals of Govt. Colleges in Himachal Pradesh with the direction that copy of the said Office Order may be provided to the concerned Treasury Officer.
7. All the Deputy Directors in Himachal Pradesh with the direction that copy of the said Office Order may be provided to the concerned Treasury Officer.
8. All the Distt. / Treasury Officers in H.P.
9. All the Branch Officers of Directorate of Hr.Education, Shimla-171001.
10. All the Branch Supdts. Directorate of Hr. Education, Shimla-171001.
11. The Supdt. (G-I) (DDO), Directorate of Hr.Education, Shimla-171001.
12. P.A. to the Directorate of Hr. Education, Shimla-171001.
13. The District Treasury Officer, Capital Treasury, Shimla-2.

Sd/-  
Director of Higher Education  
Himachal Pradesh.