

2011.

To

All the Deputy Directors of Higher Education  
Himachal Pradesh.

Subject:- Conducting of Type Test of Clerks at Directorate Level.

Memo:

Department of Higher Education Himachal Pradesh is going to conduct the type test of Clerks working in this Directorate as well as in various institutions and offices of Higher Education Department for the year 2011 as per schedule given below:-

<b>First Phase:</b>	<b>2<sup>nd</sup> May,-2011</b>
<b>Second Phase:</b>	<b>15th,July-2011</b>
<b>Third Phase:</b>	<b>29th,September -2011</b>
<b>Fourth Phase:</b>	<b>23<sup>rd</sup>,December -2011</b>

You are therefore requested to direct all the Clerks whether posted on regular or on contract basis in different offices/ institutions in your Districts and who have yet not qualified the type test, to report in this Directorate for type test at 10.00 A.M. as per schedule given above. A Performa is also enclosed herewith, which is required to be filled up by the Head of office/institutions under his Stamp and Signature.

Letter is also available on Department website: [www.educationhp.org](http://www.educationhp.org)

Sd/-  
Director of Higher Education  
Himachal Pradesh.

Endst No. EDN-H(1)B(2)-1/2008-TT- CLK

Dated: 04-04-2011.

Copy to:-

1. Additional Director (Adm.) of Higher Education Himachal Pradesh.
2. PS to Worthy Director of Higher Education Himachal Pradesh.
3. Supdts of all the Branches of Directorate of Higher Education (HP).
4. Guard file.

Sd/-  
Director of Higher Education  
Himachal Pradesh.

**Personal BIO Data of the official who is appearing in Type Test to be conducted by Directorate of Higher Education as on \_\_\_\_\_**

1.	Name of the Candidate	
2.	Photograph of the candidate (Duly attested)	
3.	Name of the Institutions	
4.	Name of Father/Husband	
5.	Date of birth	
6.	Date of first Appointment	
7.	Date since working in the Present institutions	
8.	Educational Qualification	
9.	Mode of recruitment	
10.	Whether appointed on regular or on contract basis.	

Signature of the Official

Signature of Head of the Institutions