

No. Shiksha-II-Ga(17)-2/2009-L  
Government of Himachal Pradesh  
Department of Higher Education.

From

The Pr. Secretary(Education) to the  
Govt. of Himachal Pradesh.

To

The Director of Higher Education  
Himachal Pradesh, Shimla-171001  
Dated : Shimla-171002.

11/6/2010

Subject:-

Regarding Constitution of School Management Committee in  
Government High Schools and Government Senior Secondary  
Schools.

Sir,

I am directed to refer to your letter No. EDn-H(6)1-(1)/2003 (Govt. Inst.) dated 30.4.2010 and EDN-H(6)5/2009-2010(RMSA)-SMDC, dated 21.5.2010 on the subject cited above and to say that the permission for constituting School Management Committee for Elementary Schools was conveyed to the Director Elementary Education vide letter No. EDN-C-F(10)-7/2010, dated 6/3/2010. The matter regarding constitution of School Management Committee for Govt. High Schools and Government Senior Secondary Schools was engaging the attention of the State Government. After careful consideration, it has been decided that guidelines for School Management Committee, circulated vide this department's letter quoted above will also be applicable for Government High School and Government Senior Secondary Schools with following modifications :-

1. Single School Management Committee (SMC) will be constituted for a Government Middle/High/Senior Secondary Schools for all classes taken together in a School.
2. All parents, guardians and teachers of students studying in a school, whether Middle/High or Senior Secondary will be the members of SMC with voting rights to all and they will constitute the General House of the School Management Committee.
3. Headmaster/Principal will be the member Secretary of School Management and its Executive Committee.
4. In the above referred letter dated 6.3.2010 following additional points are inserted in para 3.2.3 :-
  - a) In case of High Schools, the General House of School Management Committee will also elect four additional parents of children studying in 9<sup>th</sup> & 10<sup>th</sup> class to be members of its executive committee. In addition there will be two teachers from the concerned schools(other than the Principal) who will be elected to be members of the School Management Committee. These numbers will be over and above the members of School Management Committee already constituted for elementary classes. Thus, presuming that there will be at least 60 students at Middle level, the Executive Committee of the School Management Committee for the High school will have one President, one Member Secretary, one Pradhan or Up-Pradhan of the area, 6

parents of children from elementary classes, four parents from students of 9<sup>th</sup> and 10<sup>th</sup> class and two teachers as its members i.e. total 15 members.

- b) In case of Senior Secondary Schools, the number of parent members will be four for 9<sup>th</sup> & 10<sup>th</sup> class and four additional from 11<sup>th</sup> & 12<sup>th</sup> classes. Besides, any three teachers representing different categories of teachers within the school will also be elected members for all classes. This implies that there will be maximum 20 members in the Executive Committee.
- c) President of School Management Committee will be a parent of any student studying in school from 6<sup>th</sup> to 12<sup>th</sup>.
- d) All these additional members from parents and teachers will have right to vote, both in the general house meeting as well as in the meeting of the Executive Committee. School Management Committee will also takeover all the role and functions of PTA. As per the existing practice some of the PTAs have been collecting funds from the parents/guardians for meeting various needs of the schools. Such fund collection can continue with respect to parents of children from 9<sup>th</sup> class onwards. However, no such compulsory collection of funds is to be resorted to in relation to parents of children studying in class 1<sup>st</sup> to 8<sup>th</sup>, because that is the obligation of the State Government as per the provisions of RTE Act-2009.
- e) The guidelines regarding constitution of Committee for implementation of Rashtriya Madhyamic Shiksha Abhiyan as notified earlier vide notification No. Shiksha-II Ga(17)-2/2009, dated 25.11.2009 will continue to function till further orders. However, that will stand modified up to the provision of this letter.

Yours faithfully,


Sd-  
Principal Secretary (Edu.) to the  
Govt. of Himachal Pradesh.

Directorate of Higher Education  
Himachal Pradesh, Shimla-171001.

Endst. No. EDN-H(6)1-(1)/2003 Dated: 22 June, 2010.

Copy for information and necessary action to :-

1. All the Deputy Directors of Higher Education in H.P. with the direction to circulate the same to all the Govt. Sr. Sec. Schools/ High Schools under their jurisdiction under intimation to this office.
2. P.S. to Director of Higher Education, Himachal Pradesh.
3. Guard file.

  
Director of Higher Education  
Himachal Pradesh